

BOND REIMBURSEMENT & GRANT REVIEW COMMITTEE
FY 2027 CIP Application Review Work Session
Friday, June 21, 2024 1:00 PM to 3:00 PM

Virtual Meeting on Teams

Committee Members Present

Larry Morris, Chair
Kevin Lyon
Branzon Anania

Staff

Michael Butikofer
Alex Bearden
Alex Watts
Sharol Roys

Additional Participants

David Landis
Dena Strait

CALL TO ORDER and ROLL CALL

CHAIR'S OPENING REMARKS

Meeting 3 for CIP Application Review

REVIEW PREVIOUS MEETINGS MINUTES

Approved

BRIEFING FROM DEED ON GMS PLATFORM

GMS is able to handle multiple applications for a single school district.

GMS vendor will be contacted to attend a future meeting.

SECTION 6 REVIEW

No comments on section 6.

SECTION 7 REVIEW

Larry- For a completed project make sure table 7.2 allows for total that can be filled in.

Sharol- GMS may allow for automation of this process. A follow-up will be needed with the vendor.

Larry- One thing we need to look at is design costs.

Larry and Kevin think design percentages are low.

Branzon- Design percentages have always seemed high.

Larry- Anchorage is finishing a school and design costs are sitting around 13-14%

Kevin- Would we need statute to change?

Larry- CM by consultant is the only category that is in statute.

David Landis- Agrees that 6-10% seems low. 2018 professional services handbook mentions the 6-10% for design, having a footnote that states where this is derived would be helpful.

Dena- On percentage for design, having a percentage that is set low is helpful for the districts. Some clarification as to what makes up the percentages would be helpful.

Kevin- Thinks this section is mostly good. It may be best to have a separate set of questions for projects that are already complete.

Michael- Thinks that a commissioning (Cx) agent percentage should be listed as an item so it is known as an expectation.

Kevin- Agrees with Michael.

Larry- Does everyone agree that a separate line for Cx should be included?

Kevin motions to add Cx line to application table 7.1.
Branzon seconds.

Vote is held and all present vote yes.
May not have enough for a quorum. Will review in the July 12 meeting.

PLAN FOR NEXT MEETINGS: Continue to review each meeting.

- **Sections 3 & 4 – July 12, Friday 1:00-3:00 PM**
 - **Sections 6 and 7 will be briefly reviewed due to low turnout in today's meeting.**
- **Section 8, 9, 10 and attachments – August 9, Friday 1:00-3:00 PM**
- **October 18, Friday 1:00-3:00 PM**
 - **The 18th is a holiday, will need to be moved to another day. Will move to the following Friday, October 25.**
- **Additional work session as needed – TBD, Friday 1:00-3:00 PM**

COMMITTEE MEMBER COMMENTS

No Comments

ADJOURNMENT

2:16pm