BOND REIMBURSEMENT & GRANT REVIEW COMMITTEE
Subject Work Session/Meeting
Friday, August 9, 2024, 1:00 to 3:00 PM

Virtual Meeting on Teams

Committee Members Present	**Staff**	**Additional Participants**
Randy Williams	Don Wheeler	Clay Anderson
Dale Smythe	Alex Bearden	Dena Strait
Larry Morris	Michael Butikofer	David Landis
Doug Hayman	Alex Watts	Kim Sweet
Kevin Lyons	Sharol Roys	Caroline Hamp
	Lori Weed	John Mamula (Linq – GMS)

CALL TO ORDER and ROLL CALL

Agenda Approved

CHAIR'S OPENING REMARKS

Interested in GMS demonstration.

REVIEW PREVIOUS MEETINGS MINUTES

Past Minutes Approved? Yes – No opposition.

GMS Review
- Images can't be placed into text but can be turned into PDF's and uploaded in a separate section.
- Any standard documents used (Word, Excel, PDF, etc.), outside of images (due to size), can be uploaded.
- Limited file size for any documents can provide link to ZendTo or Google in application.
- Style follows paper application format and flow.
- Related Documents section is where specific documents can be requested and if document is too large can provide URL link to documents.
- File size limitation is currently 10 megabytes. For larger will need an alternative secure website solution to link to uploads. System does archive uploads.
- Budget overview can be per project but also rolls up all district projects and can do a district wide overview of budget for total amounts district wide.
- System will direct users to where missing required information is and will not allow submission without information supplied.
- Can print to PDF any section and email it to anyone, or self, if desired.
- Conditional formatting spanning different pages can be done but is considered custom work and that will increase costs and must be build. *Lori- will likely have to restructure application due to this formatting issue.*

- "Print All" is tied to header sections print. Related documents uploaded are not apart of print function.
- There are designated roles within the system which could be used to verify submitters.
- Suggested having a related document as a signature page to have uploaded.
- Can copy page from prior year State would after to approve turning that function on.

  David Landis – Are there any Statues or Admin Codes that need to be updated/revised/created to allow for the implementation/use of this idea?

Section 8

8a:
- Morris- Determining probability of emergencies is a difficult part of 8a.
- Lyon- Helps with funding prior to insurance if necessary. Do not see any reason to amend this section.
- Butikofer- Stebbins will show how well this works and some other potential schools. Input is difficult at this point because I am new to the position.
- Weed- Talked about emphasizing emergent issue. Possibly try to provide a well-defined spread of what "High Probability" really means. Falls more into the rater's guide.

8b:
- Hayman- Mandated programs are easy to define. Big difference between "programs" and "mandated programs." Mandated programs will be core curriculum and electives that go toward a transcript. Programs could be an afterschool program, not mandated. If it was stopping a boys and girls program from functioning, it should not count toward these points, while chemistry lab is mandated.
- Butikofer- Reading from raters guide what kinds of documentation can be used to validate claim.
- Lori- Math, English, Science, Social Studies, PE [are mandated]
- Lyons- Look at points in total expand points to major maintenance.

8c:
- Smythe- recognizes intent of it but doesn't apply well to all projects. May need rephrasing simplifying.
- Strait- There is not always a lot of options especially when you have to do cost/benefit analysis. Sometimes it's very helpful sometimes it's very burdensome and challenging.
- Hayman- Other options may be absurd but doable, for example bus the kids over to the next building to conduct the class. We walk kids up a block for lunch in Seward.
- Lori- Looking at boundary changes is required.
- Butikofer- I believe intent is to ensure other options were considered.
- Lori- Dept. can then advocate for another option to justify it when this part is used properly.
- Smythe- Cost/benefit portion may be harder for smaller areas.
- Lyon- has a good value and helps the department so seems good.
- Hayman- window projects, three pane, or double pane. life cost calculation.

8d:
- Lyon- How quick you'll get payback from work is what this category only focuses on.

8e:
- Lyon- this is to ensure phased projects will be at top of list next year.
- Lyon- I see no change in these except for the changes that have occurred this year.

8f:
- Lyons- Some districts will never qualify for this.
- Lori- Have not received a request for waiver of Par Share in like 20 yrs.

Section 9

- Larry- these are generated reports from the CMMS system or maintenance management system. This is in Statute in order to be utilized.
- Landis- Very narrow band of scores. It seems like a lot of effort is put in for a very small amount of scores. Doesn't know about any changes but noticed no one gets 5's and no one gets 1's.
- Lyon- This helps with a check each year vs a 5-year check inspection.
- Morris- One suggestion for general discussion is to limit number of pages for narrative. Would like sub sections 1) describe of program relates and 2) how it fits narrative so it helps self-check the districts.
- Butikofer- Agrees with Lyon that it encourages school districts to stick with program.
- Strait- Thinks it'd be best to adjust the timing for maintenance because in August the maintenance staff is super busy as schools start up vs having Grant Administrators try to justify it.
- Larry- This was set up to be a road map to how a school was supposed to operate their systems vs every 5 years due to span of time.
- Smythe- Is it realistic to use yes or no boxes and have the PM reviewed at a later time?
- Larry- That is not realistic.
- Strait- I thought maintenance programs per district had to certify every year?
- Lyon- It's only every 5 years.
- Wheeler- If they want to stay on the list they have to put in reports more often to stay able to apply for CIP funding. If doing due diligence as a maintenance director it is not a heavy lift even with narratives.

Section 10 & Attachment list
- Morris- New system will do checklist for you.
- Hayman- 10 does not seem to need review and asterisks will do checklist.

Plan for additional meetings & Agendas
- Butikofer- would like another meeting to review 3b further and GMS system could use further review.
- Morris- Poll later for which date looks best
- Lyon- Penciled in for Oct. 25th as a place holder currently.

- Hayman- 25th is best for me.
Comments
  - Lyon- I think GMS will be best for the State.
  - Landis- I thought the system was a good thought and good idea. Would like a trial run to convert a paper one and wouldn't mind being a tester of system.

Adjourned @ 2:59 p.m.